

**OFFICE OF THE COMMISSIONER OF HEALTH & FAMILY WELFARE**

**TELANGANA:: HYDERABAD**

**Rc.No:209/FW-E1/2024**

**Date:08.07.2024**

The following are the specific instructions w.r.t the transfer procedure to be followed during the General Transfers 2024 in terms of G.O.Ms.No.80, Finance (HRM-I) Department, Dated:03-07-2024.

- All the DM&HO's in the State are informed that the Service Particulars of the employees of the posts under the control of the CH&FW, Hyd i.e., D MEMO & Allied Categories, HEEO, DPHNO, PHNI / Principal / Projectionist and MPHA(F) have been uploaded on the portal [www.chfw.telangana.gov.in](http://www.chfw.telangana.gov.in).
- The employees who are eligible for transfer in terms of G G.O.Ms.No.80, Finance (HRM-I) Department, Dated:03-07-2024 shall submit their "Employee Option Form" through online which will be made available from 09.07.2024 to 12.07.2024 only at [www.chfw.telangana.gov.in](http://www.chfw.telangana.gov.in) for all Zonal, Multizonal and State Level categories.
- Employees who are claiming priorities under para 5 of G.O.Ms.No.80, Finance (HRM-I) Department, Dated:03-07-2024 shall upload the requisite documents as evidence / proof for consideration of their priority. **Any requests without valid proof will not be entertained.**
- The DM&HOs are instructed to verify and submit the downloaded employee option form duly attested along with the supporting documents in original in a sealed cover to the respective head of the institutions i.e. CH&FW, Hyd on or before 12.07.2024 by 5:00 P.M.

**NOTE: All the DM&HO's in the State are requested to follow the same guidelines and schedule issued by the Government vide G.O.Ms.No.80, Finance (HRM-I) Department, Dated:03-07-2024.**

**Sd/-Sri.R.V.Karnan, IAS  
Commissioner of Health & Family  
Welfare**

To  
All the DM&HO's in the State,  
Other concerned officers,  
Copy to file.